Appendix H

Guidance for taking faecal specimens

- 1. Ensure the patient's/your name and other clinical details are written on the pot prior to use
- 2. Ensure that the same details are filled in on the laboratory request form
- 3. Use a <u>clean</u> toilet bowl
- 4. Line the bottom of the bowl with toilet paper
- 5. Pass the motion / stool / faeces into the bowl
- 6. Use the small spoon attached to the cap of the container to scoop some of the bowel motion into the container, preferably without smearing the outside of the container
- 7. You only need a small amount the size of a grape is enough
- 8. Screw the cap on tightly
- 9. Place the container in the plastic bag together with the laboratory request form
- 10. The toilet may now be flushed in the usual manner
- 11. Wash your hands thoroughly using warm water and soap
- 12. Ensure that the sample is sent off to the laboratory by whatever route was agreed with the person supplying the container