

ALGORITHM FOR CERTIFICATION AS YELLOW FEVER VACCINATION

CENTRE FOR APPLICANT MEDICAL PRACTITIONERS 2025

Initial Certification

1. Designated Medical Practitioner applies in writing to the assigned regional HSE service for the medical practice to be assessed for certification as a YFVC.

Appendix 1	Application Form for certification as a YFVC
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2. The assigned regional HSE service acknowledges receipt of the application and provides the following documentation:

Appendix 2	Annex 6 and 7 of the International Health Regulations 2005, 3rd edition, 2016
Appendix 3	Guidelines for the YFVC certification process
Appendix 4	Conditions of Registration as a certified YFVC in Ireland
Appendix 5	Training requirements for approved clinicians administering YF vaccine and Yellow Fever-specific training courses
Appendix 6	Confirmation of completion of YF training

3. Upon receipt of the completed application form, the assigned HSE regional service initiates the assessment process.

4. The medical practice is either approved as a YFVC or further information is requested.

Appendix 7	Assessment form for certification of YFVCs.
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5. If approved, the applicant is issued with a YFVC Certificate signed by a representative of the assigned regional service, together with the following documentation:

Appendix 9	Information on the International Certificate of Vaccination or Prophylaxis and how it should be completed
Appendix 10	International Certificate of Vaccination or Prophylaxis booklets, what this looks like and where to order same.
Appendix 11	YFVC stamp requirements
Appendix 12	Advice on the Pharmaceutical company licensed to supply YF vaccine in Ireland.
Appendix 13	Travel Medicine advice websites and information on travel vaccines for clinicians.
Appendix 14	Yellow Fever Vaccination Centre Certification

Application for clinicians joining an approved YFVC

6. Form for notice of clinicians joining a certified YFVC is sent directly to the assigned regional HSE service.

Appendix 8	Assessment form for new clinicians joining an already certified YFVC. (NB Also send original application form for YFVC certification, Annexes 6 and 7 of the IHR, guidelines of conditions of registration as a YFVC, training requirements and form for confirmation of completion of training i.e., Appendices 1, 2, 4, 5 and 6.)
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Application for clinician leaving an approved YFVC

7. Form for notice of a clinician leaving a certified YFVC is sent directly to the assigned HSE regional service.

Appendix 15	Form for notice of clinicians leaving a certified YFVC (For medical practitioner(s) to send to assigned regional HSE service)
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Application for YFVC Re-certification

8. The Designated medical practitioner submits an application for re-certification to the assigned HSE regional service. The assigned HSE regional service reviews the YFVC certification and undertakes a 3-yearly desktop re-assessment of YFVC status. Successful applicant is re-certified as a YFVC by a representative of the assigned regional service

Appendix 16	Application for renewal / review of previously certified YFVCs
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Database and Monitoring

9. The following documents should be maintained in a regional YFVC database:

- Copy of signed YFVC certifications
- Approved clinician notification forms
- Copy of clinician leaving forms
- Copy of re-certification documentation

10. Each HSE region should submit a quarterly update to the central national service responsible for maintaining the national HSE public-facing YFVC database. Updates should include details of newly certified YFVCs, re-certifications, and any changes to YFVC status.

Annual Returns

11. All certified YFVCs must participate in the annual returns process as a condition of certification. Each YFVC should submit an annual return of Yellow Fever vaccination activity to the assigned regional HSE service in accordance with the process outlined in **Appendix 17**.

Regional services will collate data from centres within their region and provide aggregated regional data to the national service responsible for oversight of the YFVC programme.

Annual returns must contain aggregate data only and must not include identifiable patient information. Submission of an annual return does not replace clinicians' statutory obligation to report suspected adverse reactions to the Health Products Regulatory Authority (HPRA).

Appendix 17	Annual Return of Yellow Fever Vaccination Activity
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